

Plans of Study

MA: Non-Thesis Option

First-year students must submit a Plan of Study in the first two weeks of the Fall semester. Each student, including first-year students, must submit a new Plan of Study two weeks into the Spring semester. Blank forms may be picked up from the Graduate Program Assistant or downloaded from the “Resources” page of the Graduate Program web page.

The Plans of Study serve multiple purposes in your graduate career. First, they provide occasions for taking stock of your plans and academic progress, in consultation with your graduate advisor. If the system works properly, these moments of planning will avoid problems further down the line. Second, the Plans of Study provide the Graduate Office with a record of where you are and your plans for the future. New students should take the exercise seriously, but you should not get too worried if you don’t know precisely what your future holds.

Advanced doctoral students, who have already completed their coursework and passed their Qualifying Examinations, should submit an annual statement summarizing the year’s progress and offering some thoughts on plans for the immediate future.

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A note on coursework: Each Major Field has its own requirements concerning *Fields of Concentration*. Most require M.A. students to take the appropriate readings seminars in their chosen Field of Concentration. Students should consult the Orientation Handbook and their major advisors for particulars.

The *Non-Thesis Research Paper* must be a research paper 35-40 pages in length, based on primary sources, and of at least near-publishable quality. *The Final Comprehensive Examination* is administered and evaluated by the student’s Supervisory Committee. It has a written and oral component. The written component is two hours long and tests the student on his/her competence in the Major Field, often with an emphasis on the Field of Concentration. (Doctoral students in U.S. History will have already met this requirement by passing their Preliminary Examinations.) The oral component is two hours long and tests the student on his/her graduate coursework, the written examination and the research paper.

M.A. Plan of Study: Non-Thesis Option (2 Years, 30 Credits)

Date: _____

Student's Name and U.F. Identification Number: _____ -

Supervisory Committee Chair (Sig): _____

Graduate Coordinator (Sig): _____

Supervisory Committee:

1. _____ Advisor (Thesis Director)
2. _____ Faculty Member
3. _____ Faculty Member

I. (At Least) 12 Credit Hours in the Major Field in the Department of History:

Course Code	Credits	Semester Taken	Faculty Instructor
1.			
2.			
3.			
4. (Optional)			
5. (Optional)			

II. 3 Credit Hours in the Department of History but Outside the Major Field:

Course Code	Credits	Semester Taken	Faculty Instructor

III. 3 Credit Hours of Historiography Inside the Department (HIS 6061):

Course Code	Credits	Semester Taken	Faculty Instructor
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IV. 3 Credit Hours Outside the Department of History (courses at the 3000 or 4000 level may count, subject to Supervisory Committee's approval):

Course Code	Credits	Semester Taken	Faculty Instructor
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V. Other Credit Hours in the Department of History or Outside the Department

To complete the balance of the 30 credits, students may register for additional courses/seminars inside or outside the department, undertake Individual Study (HIS 6905), and / or take HIS 6957, Research for Non-Thesis Master's Degree.

VI. Non-Thesis Research Paper and Final Comprehensive Examination.